



## **Minutes of the Grinnell City Council Meeting Monday, May 16, 2005**

The City Council of the City of Grinnell met in regular session in the Council Chambers of the Grinnell Community Center, 927 4<sup>th</sup> Avenue, Grinnell, Iowa, at 7:00 p.m., Monday, May 16, 2005. Mayor Canfield presided. Members present included: Witt, Worley, Elliott, Wilson, McNaul, White.

### **PERFECTING AND APPROVAL OF AGENDA:**

Moved by WHITE, second by MCNAUL, to approve the Agenda and the Consent Agenda as presented. Roll Call Vote: Ayes: White, McNaul, Wilson, Elliott, Worley, Witt

### **CONSENT AGENDA:**

- A. Previous minutes as drafted from the Monday, May 2, 2005 Regular Session.
- B. Approval of the Clerk's Report.
- C. Approval of the Treasurer's Report.
- D. Approval of the Class WB Liquor License Renewal submitted by Café Phoenix, 834 Park Street.
- E. Approval of the request submitted by Grinnell Mutual Reinsurance Company in regard to allowing parking on both sides of East and Park Streets from 6<sup>th</sup> to 10<sup>th</sup> Avenue on June 28 and 29, 2005 for their 2005 Annual Meeting.
- F. Approval of the request submitted by Madison Tomfeld in regard to waiver fees for use of the B.G. Voertman Community Theatre on May 21, 2005 for the Country/Bluegrass Show. (All deposit fees will still apply.)

### **COMMUNICATIONS/MEETING MINUTES:**

- A. Finance Committee: May 2, 2005.
- B. Public Works and Grounds Committee: May 2, 2005.
- C. Planning Committee May 2, 2005.
- D. City Council Strategic Planning: May 12, 2005
- E. Thank You: We Care After Prom Committee

### **PUBLIC HEARING:**

Mayor Canfield opened the public hearing at 7:03 pm. Mayor Canfield asked if any comments or objections had been filed prior to the meeting. Hage stated there were none. Canfield requested comments and objections from the citizens present. There were none.

Moved by WHITE, second by ELLIOTT to close the public hearing at 7:04 pm. Roll Call Vote: Ayes: White, Elliott, Witt, Worley, McNaul, Wilson. Motion carried.

Moved by ELLIOTT, second by MCNAUL, to approve and adopt Resolution No. 2787: "A RESOLUTION ADOPTING PLANS, SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATE OF COST – (8 STALL NESTED T-HANGER.)" Roll Call Vote: Ayes: Elliott, McNaul, White, Wilson, Worley, Witt. Motion carried.

Worley commented in regard to the Airport Master Plan. He requested review of the plan to clarify the expected outcome of development at the airport. Elliott commented that the plan includes eventually extending the runways to increase traffic.

Moved by ELLIOTT, second by WILSON, to approve and adopt Resolution No. 2788: "A RESOLUTION MAKING AWARD OF CONSTRUCTION CONTRACT – 8 STALL NESTED T-HANGER CONTINGENT UPON FINAL APPROVAL OF THE T-HANGER ACCESS TAXIWAY GRANT" contingent upon award of grant funding. Roll Call Vote: Ayes: Elliott, Wilson, McNaul, White, Worley, Witt. Motion carried.

Mayor Canfield opened the public hearing at 7:10 pm. Mayor Canfield asked if any comments or objections had been filed prior to the meeting. Hage stated there were none. Canfield requested comments and objections from the citizens present. There were none.

Moved by MCNAUL, second by ELLIOTT to close the public hearing at 7:11 pm. Roll Call Vote: Ayes: McNaul, Elliott, Worley, Witt, White, Wilson. Motion carried.

Moved by ELLIOTT, second by WHITE, to approve and adopt Resolution No. 2789: "A RESOLUTION ADOPTING PLANS, SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATE OF COST – (T-HANGER ACCESS TAXIWAY IMPROVEMENTS.)" Roll Call Vote: Ayes: Elliott, White, McNaul, Wilson, Witt, Worley. Motion carried.

Moved by ELLIOTT, second by MCNAUL, to approve and adopt Resolution No. 2790: "A RESOLUTION MAKING AWARD OF CONSTRUCTION CONTRACT - T-HANGER ACCESS TAXIWAY IMPROVEMENTS CONTINGENT UPON FINAL APPROVAL OF THE T-HANGER ACCESS TAXIWAY GRANT" contingent upon award of grant funding. Roll Call Vote: Ayes: Elliott, McNaul, Wilson, White, Worley, Witt. Motion carried.

Mayor Canfield opened the public hearing at 7:13 pm. Mayor Canfield asked if any comments or objections had been filed prior to the meeting. Hage stated there were none. Canfield requested comments and objections from the citizens present. There were none.

Moved by MCNAUL, second by ELLIOTT to close the public hearing at 7:14 pm. Roll Call Vote: Ayes: McNaul, Elliott, Worley, Witt, Wilson, White. Motion carried.

Moved by ELLIOTT, second by WHITE, to approve and adopt Resolution No. 2791: "A RESOLUTION ADOPTING PLANS, SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATE OF COST FOR THE 2005 SEAL COAT STREET PROJECT IN THE CITY OF GRINNELL, IOWA." Roll Call Vote: Ayes: Elliott, Witt, Worley, White, McNaul, Wilson. Motion carried.

Moved by ELLIOTT, second by WITT, to approve and adopt Resolution No. 2792: "A RESOLUTION ADOPTING PLANS, SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATE OF COST FOR THE 2005 SEAL COAT STREET PROJECT IN THE CITY OF GRINNELL, IOWA" with the recommendation to use the Road Use Tax Fund Balance to cover the portion of the project over the budgeted amount. Roll Call Vote: Ayes: Elliott, Witt, White, McNaul, Wilson, Worley. Motion carried.

Mayor Canfield opened the public hearing at 7:17 pm. Mayor Canfield asked if any comments or objections had been filed prior to the meeting. Hage stated there were none. Canfield requested comments and objections from the citizens present. There were none.

Moved by WHITE, second by ELLIOTT to close the public hearing at 7:18 pm. Roll Call Vote: Ayes: White, Elliott, McNaul, Worley, Witt, Wilson. Motion carried.

Moved by ELLIOTT, second by WHITE, to approve and adopt Resolution No. 2793: "A RESOLUTION AMENDING THE CURRENT BUDGET FOR THE FISCAL YEAR ENDING JUNE 30, 2005." Roll Call Vote: Ayes: White, McNaul, Elliott, Wilson, Worley, Witt. Motion carried.

#### COMMITTEE BUSINESS:

##### A. Report from the Finance Committee

- Review of the policy for preparing meeting agendas.

This item is still under review. The committee agreed that items must be submitted for agenda by Thursday, at 4:30 pm prior to Friday council packet preparation. The committee discussed the order of agenda items. The intent of the development of the policy is to create a process that is clear to staff, council and the public. Special meetings will require agenda items to be submitted two business days prior to the meeting date.

- Review of correspondence received from the Iowa Department of Economic Development in regard to the EPC EDSA funding.

The committee will report on this item again after ongoing discussion with the state.

- Discussion in regard to the Jeld-Wen CEBA award.

The committee awaits clarification from Jeld-Wen in regard to the request for funding.

- Discussion in regard to the Building and Planning Secretary job re-classification.

This item was tabled.

- Review of the requests for assistance from the Campbell Fund.

Approved by the council as presented.

White questioned the status of the requests for issuance of the journeyman cards.

##### B. Report from Public Works & Grounds Committee

- Discussion in regard to compost site user fees.

Elliott reviewed the development and location of the new compost site and new regulations as well as the scheduled hours it will be open. The opening of the new site, proposed for July 1, 2005, will implement a graduated set of fees for disposal; will require debagging of the material at the site and for the individual to get the waste to the site themselves. The fees adopted will only cover a portion of the cost of operating the site. The fee structure applies to grass, leaves and brush. Worley questioned the appropriate method for disposal of construction waste such as concrete and bricks. Elliott directed them to the transfer station.

The committee will move forward with the development of a brochure to include a map, rules, and hours of operation, to be mailed to all citizens.

Mr. Hugh German – 1905 Manor Circle – commented in regard to the implementation of fees. He felt that past staffing of the brush facility should not cost the city any more than staffing at the new facility. He is concerned about the cost encouraging people to dispose of their waste through open burning.

- Review of the application submitted by Bob and Helen Renaud in regard to the Establishment of a Special Access Connection.

Moved by ELLIOTT, second by WITT, to approve the application submitted by Bob and Helen Renaud in regard to the Establishment of a Special Access Connection. Roll Call Vote: Ayes: Elliott, Witt, McNaul, Worley, Wilson. Nays: White. Motion carried.

- Review of the Application to Perform Work Within State Highway Right-Of-Way submitted by Janice Perino.

Moved by ELLIOTT, second by MCNAUL, to approve the Application to Perform Work Within State Highway Right-Of-Way submitted by Janice Perino assuming the application Follows city specifications. Roll Call Vote: Ayes: Elliott, McNaul, Witt, Worley, Wilson, White. Motion carried.

- Authorize the Mayor to sign the agreement with the Federal Aviation Association in regard to the T-Hanger Access Taxiway Improvements Grant.

Moved by ELLIOTT, second by MCNAUL, to authorize the Mayor to sign the agreement with the Federal Aviation Association in regard to the T-Hanger Access Taxiway Improvements Grant. Roll Call Vote: Ayes: Elliott, McNaul, Witt, Worley, Wilson, White. Motion carried.

- Review of Change Order No. 1 in regard to the Central Business District Project schedule and budget.

Moved by ELLIOTT, second by WHITE, to approve and adopt Resolution No. 2794: "A RESOLUTION APPROVING CONTRACT CHANGE ORDER NO. 1 WITH MANATT'S CONSTRUCTION OF BROOKLYN, IOWA IN THE AMOUNT OF \$160,966.90 FOR THE CENTRAL BUSINESS DISTRICT PROJECT." Roll Call Vote: Ayes: Elliott, White, Wilson, Worley, McNaul, Witt. Motion carried.

- Discussion in regard to the construction of a dock at Lake Nyanza.

Moved by ELLIOTT, second by WITT, to approve the construction of a dock at Lake Nyanza with the provision that city staff and Brian Cook reach an agreement on materials and design. Roll Call Vote: Ayes: Elliott, Witt, Worley, White, Wilson, McNaul. Motion carried.

- Discussion in regard to the placement of a stone at Arbor Lake.

Mr. Jim Powers – Imagine Grinnell – explained the goal of the project is to place a plaque in bronze to a natural stone in the prairie at Arbor Lake. The stone will be placed in memory of Mark Hudson. Elliott commented the importance that Hudson's work has meant to Grinnell

and his role in the development of Arbor Lake. This work was so unusual and circumstances so unique, that this gesture would not likely be replicated.

Moved by ELLIOTT, second by MCNAUL to grant the request in regard to the placement of a stone at Arbor Lake. Roll Call Vote: Ayes: Elliott, McNaul, Worley, Witt, Wilson, White. Motion carried.

- Discuss improvements to handicap accessible entrances at the Community Center and Memorial Building.

Elliott commented in regard to pending legislation that may allow the county to change polling places in the city of Grinnell to a single location. The committee directed staff to compile more research.

The following items were tabled to the next regular session:

- Reconsideration of request from Windsor Manor Assisted Living Facility / H.R. Green Company concerning water main improvements at Pearl Street and Marvin Avenue.
- Discussion of the maintenance of trees in the South Highway 146 right-of-way adjacent to the Super 8 Motel.
- Review of the Highway 146 South – 2005 Water Connection Fee Ordinance.
- Review of the Farmhand Lift Station Connection Fee Ordinance.
- Discussion in regard to water storage/fire protection service fees.

C. Report from the Planning Committee.

- Discussion with the Waterford Group in regard to the landscape easement.

Worley updated that no action has been taken on this item, however, requested council discussion.

Mr. Todd Linden - Waterford Group – appreciates the city's support for the development. He reviewed the original development plan, which has been modified to eliminate the water feature. This will allow for the development of additional lots because agreement was made prior to the appraisal of the land. The appraisal has proven that the developer needs to sell the land to cash flow the project. Waterford still wants to develop the most attractive entrance to the community and is willing to commit, through a development agreement, the construction of a water feature on the west side of Highway 146. Linden also requested the council consider a 60' set back, as that would make the lots more marketable. He pointed out that a million dollar allocation as part of the Transportation Bill is still under consideration by Congress.

- Approval of the final plat submitted for the Renaud Subdivision.

Moved by WORLEY, second by MCNAUL, to approve and adopt Resolution No. 2795: "RESOLUTION ACCEPTING DEDICATION OF RENAUD ADDITION TO GRINNELL, POWESHIEK COUNTY, IOWA" contingent upon receipt of a letter of credit. Roll Call Vote: Ayes: Worley, McNaul, Wilson, Elliott, Witt, White. Motion carried.

Moved by WORLEY, second by WITT, to approve Ordinance No. 1249: "AN ORDINANCE AMENDING ORDINANCE NO. 774 BY CHANGING CERTAIN DISTRICTS SHOWN ON THE

OFFICIAL ZONING MAP.” (The ordinance refers to Block 1 of the property and is only a portion of the property commonly referred to as the Renaud Subdivision.). Roll Call Vote: Ayes: Worley, Witt, McNaul, Wilson, Elliott. Nays : White. Motion carried.

- Review of the proposed development agreement for Grinnell Enterprises, LLC.

There was no action taken on this item at this time.

- Discuss Poweshiek County request for sharing of zoning administrator services.

City staff has reviewed workloads and determined that there is not enough staff time available to cover all duties that would be required. The committee directed staff to investigate other options, possibly sharing an additional staff member.

- Discussion in regard to the proposed voluntary annexations for Highway 146 South.

Staff will schedule a meeting with all interested community groups to establish a long-term vision for the corridor.

Tabled to the next session.

- Discussion of the Highway 146 Corridor long range planning.
- Discussion in regard to the ordinance proposed to prohibit scavenging of garbage, refuse, rubbish or recycling material that has been placed in bags or containers for disposal.

#### D. Mayor’s Committee Appointment Recommendations:

- The Mayor continues to work on this item.

#### NEW BUSINESS:

The Mayor updated the City Council in regard to the status of the Transportation Museum. A setback for the project has occurred as 20% of the Legion Building roof has collapsed. The board of directors will meet Wednesday to resolve the issue. The street will be re-opened as soon as possible.

#### FIRST READING OF THE ORDINANCE:

The first reading of Ordinance No. 1252: “AN ORDINANCE AMENDING CHAPTER 18.5, “SOLID WASTE”, OF THE MUNICIPAL CODE – CITY OF GRINNELL, IOWA, TO PROHIBIT SCAVENGING OF GARBAGE, REFUSE, RUBBISH OR RECYCLING MATERIAL THAT HAS BEEN PLACED IN A DESIGNATED CONTAINER OR RECEPTACLE FOR DISPOSAL” has been tabled.

#### SECOND READING OF THE ORDINANCE:

Moved by WHITE, second by MCNAUL, to conduct the second reading of Ordinance No. 1250: “AN ORDINANCE AMENDING CHAPTER 1, “GENERAL PROVISIONS”, OF THE MUNICIPAL CODE – CITY OF GRINNELL, IOWA, TO PROVIDE FOR THE USE OF SIMPLE MISDEMEANOR CITATIONS, PUNISHABLE BY CRIMINAL PENALTIES AS

PERMITTED BY THE IOWA CODE, FOR VIOLATIONS OF THE MUNICIPAL CODE – CITY OF GRINNELL, IOWA.” Roll Call Vote: Ayes: White, McNaul, Wilson, Elliott, Worley, Witt. Motion Carried.

Elliott commented that the intent of this ordinance is to designate permit parking only in city owned parking lots not on city streets. Moved by WHITE, second by ELLIOTT, to conduct the second reading of Ordinance No. 1251: “AN ORDINANCE AMENDING CHAPTER 13, ARTICLE IV, “PARKING”, OF THE MUNICIPAL CODE – CITY OF GRINNELL, IOWA, TO ESTABLISH A PARKING PERMIT SYSTEM AND DESIGNATE AN AREA WITHIN THE CITY OF TO ALLOW PERMIT PARKING AND PROVIDE PENALTIES FOR VIOLATION OF THE PERMIT PARKING.” Roll Call Vote: Ayes: White, Elliott, Worley, Witt, Wilson, McNaul.

INQUIRIES: None.

REPORT FROM THE CITY MANAGER:

Behrens commented that one week from Tuesday morning downtown work will begin. Fifth Avenue gas main work is underway and has been delayed by rain. Jan will meet with Veenstra and Kimm to schedule a storm water utility meeting for early June. Material has been collected for next rural water meeting.

Airport project update – FAA has communicated they want more information in regard to tower lowering/removal. It will likely be completed next summer. AWOS is still waiting for approval on location, then will pursue easements. Deer fence preliminary plans have been prepared.

Burbach Aquatics has completed the preliminary assessment of the pool - report will follow.

Arbor Lake Projects – outlet stabilization and addressing draining from Windsor Manor, storm water management, and signage. Have started work on CIP and projects will be presented to committees again.

ADJOURN:

Moved by MCNAUL, second by ELLIOTT to adjourn this regular session of the Grinnell City Council at 8:33 pm. Vote: (6) ayes, motion carried.

ATTEST:

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Gordon Canfield, Mayor

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Cassandra R. Hage, City Clerk